

ROB MCKENNA
BRIAN DERDOWSKI

April 26, 1996

INTRODUCED BY

PROPOSED NO.

96-442

9890

MOTION NO.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19

A MOTION authorizing approving administrative rules
establishing procedures and criteria for the evaluation of road
closure petitions and appeals under Ordinance No. 10962.

WHEREAS, the county council has adopted Ordinance No. 10962 related to petitions
for the closure of King County roads, and

WHEREAS, said Ordinance called for county council approval of administrative rules
before they go into effect:

NOW, THEREFORE BE IT MOVED by the Council of King County:

The administrative rules attached herein are hereby approved.


PASSED this 1st day of July, 1996.

Passed by a vote of 13-0.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON


VICE Chair

ATTEST:


Clerk of the Council

Attachment: Administrative Rules

1.0 SUBJECT TITLE: Petition for Road Closure

1.1 EFFECTIVE DATE: July 1, 1996

1.2 TYPE OF ACTION: New

1.3 KEYWORDS: Road Closure; Road Vacation

2.0 PURPOSE: To establish and describe the procedure for processing petitions for road closure on unincorporated King County roads.

3.0 ORGANIZATIONS AFFECTED: Department of Transportation

4.0 REFERENCES:

4.1 King County Ordinances No. 10435 Maximum Number of Dwelling Units Served By Neighborhood Collector Streets (1992) and No. 10962 Road Closure Petitions (1993)

4.2 King County Code (K.C.C.) Chapters 2.98 Rules of County Agencies and 20.24 Zoning and Subdivision Examiner

4.3 King County Road Standards, 1993

4.4 Revised Code of Washington (RCW), 1994

5.0 DEFINITIONS:

“Traffic Impact Analysis” is an evaluation of the impact motorized and non-motorized traffic has on road operation and safety.

6.0 POLICIES:

6.1 The roadway being petitioned for closure shall have a traffic safety issue as its focus.

6.2 The road closure must not result in land-locking of present or future land parcels.

6.3 The road closure shall be in accordance with King County Road Standards - 1993.

6.4 Public notification of the road closure shall be promulgated through posting of signs on or within 500 feet of the affected roadway to give public knowledge of upcoming council action.

7.0 PROCEDURES

<u>Action by:</u>	<u>Action:</u>	
Public	7.1	Generate petition as per Ordinance 10962 and submit it to the Director's office of the Department of Transportation.
Transportation Director	7.2	Sends an acknowledgment letter to petitioners within ten days of petition receipt. Petition is forwarded to County Road Engineer for investigation and recommendation, which shall be provided within 60 days of receipt of the petition.
County Road Engineer	7.3	Transmits petition to the Traffic Engineer for analysis of the roadway.
Traffic Engineer	7.4	Conducts traffic impact analysis of the petitioned road and sends recommendation to the County Road Engineer.
County Road Engineer	7.5	Reviews recommendations and, if in agreement, forwards report to Transportation Director. If not in agreement, returns report to Traffic Engineer for revision.

Transportation 7.6
Director

Notifies petitioners in writing of the Department's position on the requested road closure within ten days of receipt of the County Road Engineer's recommendation. Such notification should include a description of the council review process, including opportunities for public involvement following transmittal of the director's recommendation to the council.

The following three actions may be taken by the Director

- 1) Support the petition for road closure. (Actions 7.6.1 through 7.6.3 apply.)
- 2) Support recommended traffic mitigation measures (as an alternative to road closure) and request implementation through County Engineer.
- 3) Convey to the council the department's opposition to the petition for road closure.

Traffic 7.6.1
Engineer

Drafts road closure ordinance and Executive transmittal letter (ordinance package); coordinates transmittal of package to Transportation Director via County Road Engineer.

Transportation 7.6.2
Director

Processes ordinance package through the Executive signature process.

Traffic 7.6.3
Engineer

Posts informational signs, on roads impacted by the petitioned road closure, notifying public of hearing date set by the King County Council. Notifies emergency and local service agencies.

8.0 RESPONSIBILITIES

- 8.1 The Traffic Engineer of the Road Services Division is responsible for:
- A) Conducting the traffic impact analysis.
 - B) Drafting the ordinance and transmittal letter for road closure supported by the Department of Transportation.
 - C) Posting public notice signs alerting impacted neighborhood(s) of a King County Council hearing on a proposed road closure.
- 8.2 The Director of Transportation is responsible for:
- A) Sending a letter to petitioners within ten days acknowledging receipt of petition.
 - B) Forwarding petition to County Road Engineer for investigation of road closure.
 - C) Notifying petitioners and County Road Engineer (within 10 days of receiving County Road Engineer's recommendation) of the decision made regarding the road closure.
 - D) Processing ordinance package through the Executive signature process.
- 8.3 The County Road Engineer is responsible for:
- A) Sending petition to Traffic Engineer for investigation.
 - B) Sending a recommendation regarding the petition for road closure to the Director of Transportation.
 - C) Sending the ordinance package to the Director of Transportation.
- 8.4 The Public is responsible for:
- A) Generating and gathering the required number of signatures as per Ordinance 10962.
 - B) Submitting the petition to the Director of Transportation' Office.